

Imlay City Community Schools

Energy Conservation Guidelines

Heating Season

Average Room Temperature

Classrooms and Labs.....	69 degrees
• Auditoriums.....	69 degrees
• Cafeterias/Gyms.....	69 degrees
All offices	69 degrees
Entryways, Corridors & Stairways	69 degrees
Storage & Unoccupied Areas.....	60 degrees

Unoccupied Times 60 deg – building dependent

Air Conditioning Season..... 75 degrees

Unoccupied Times.....80 deg or off – system dependent

- All windows and doors should be kept closed including interior doors when in heating or cooling seasons.
- All cooling is shut down at 5:00 p.m.

Lighting

Interior lights are to be turned off when spaces are not occupied

- Eliminate all unnecessary personal equipment; refrigerators, microwaves, heaters and coffee pots, that are not directly tied to the educational process.
- All computers to have hibernation settings activated.
- All heating is shut down to 60 degrees at 5:00 p.m.