

**Minutes  
Organizational Board Meeting  
Imlay City Board of Education**

**July 12, 2010**

President Muir called the Organizational Board Meeting of the Imlay City Board of Education to order at 7:00 p.m. at the Educational Service Center.

**CALL TO ORDER**

Present: Daniel Campbell, Greg Dennis, Chris Medaugh, Sharon Muir, James Preisel

**ROLL CALL**

Absent: Anne-Marie Giglio, Doug Van Dyk

Moved by Dan Campbell and supported by Greg Dennis to appoint Superintendent Richards as the temporary chairman. Ayes: Campbell, Dennis, Medaugh, Muir, and Preisel. Nays: None. Motion carried unanimously.

**APPOINTMENT OF  
TEMPORARY  
CHAIRMAN**

Superintendent Richards opened nominations for President. Sharon Muir was nominated as President by Chris Medaugh. No other nominations were made. Nominations were closed. Moved by Greg Dennis and supported by Chris Medaugh to elect Sharon Muir as President. In a unanimous vote, Sharon Muir was elected President.

**ELECTION OF  
PRESIDENT**

President Muir opened nominations for Vice President. Anne-Marie Giglio was nominated as Vice President by Chris Medaugh. No other nominations were made. Nominations were closed. Moved by Dan Campbell and supported by Greg Dennis to elect Anne-Marie Giglio as Vice President. In a unanimous vote, Anne-Marie Giglio was elected Vice President.

**ELECTION OF VICE  
PRESIDENT**

President Muir opened nominations for Treasurer. Chris Medaugh was nominated as Treasurer by Dan Campbell. No other nominations were made. Nominations were closed. Moved by Greg Dennis and supported by James Preisel to elect Chris Medaugh as Treasurer. In a unanimous vote, Chris Medaugh was elected Treasurer.

**ELECTION OF  
TREASURER**

President Muir opened nominations for Secretary. Greg Dennis was nominated as Secretary by Dan Campbell. No other nominations were made. Nominations were closed. Moved by Chris Medaugh and supported by James Preisel to elect Greg Dennis as Secretary. In a unanimous vote, Greg Dennis was elected Secretary.

**ELECTION OF  
SECRETARY**

Moved by Secretary Dennis and supported by Trustee Campbell that the existing Bylaws and Policies of the Imlay City Board of Education be continued, as previously adopted, for the 2010-2011 school year. Ayes: Campbell, Dennis, Medaugh, Muir, and Preisel. Nays: None. Motion carried unanimously.

**BYLAWS AND  
POLICIES ADOPTED**

Moved by Treasurer Medaugh and supported by Secretary Dennis that the regular meeting of the Imlay City Board of Education be held at 7:00 p.m. on the fourth Monday of each month, with the exceptions being the December 2010 and April 2011 meetings, which will be held on the third Monday of the month due to holidays. All meetings will be held at the Educational Service Center. Ayes: Campbell, Dennis, Medaugh, Muir, and Preisel. Nays: None. Motion carried unanimously.

**APPROVAL OF  
MEETING SCHEDULE**

Moved by Secretary Dennis and supported by Treasurer Medaugh to authorize the President of the Board to appoint individual board members to any necessary committee or as representatives to various organizations. Ayes: Campbell, Dennis, Medaugh, Muir, and Preisel. Nays: None. Motion carried unanimously.

**AUTHORIZE BOARD  
PRESIDENT TO  
APPOINT  
INDIVIDUALS TO  
COMMITTEES**

Moved by Treasurer Medaugh and supported by Trustee Campbell that the signatories be approved as presented and that Gary Richards and Amy Swantek are authorized to sign checks, contracts, agreements, and purchase orders. Ayes: Campbell, Dennis, Medaugh, Muir, and Preisel. Nays: None. Motion carried unanimously.

**DESIGNATION OF  
SIGNATORIES,  
AUTHORIZATION TO  
SIGN PURCHASE  
ORDERS AND  
CONTRACT  
AGREEMENTS**

Moved by Trustee Campbell and supported by Secretary Dennis to designate the following banks, investment companies and depositories and authorize the superintendent to contract with these banks, investment companies and depositories necessary to conduct the business of the district.

**DEPOSITORIES  
DESIGNATED AND  
SUPERINTENDENT  
AUTHORIZED TO  
CONDUCT BUSINESS**

*First Michigan Bank (formerly Citizens First Savings Bank)*

*Capac State Bank*

*Tri-County Bank*

*Lapeer County Bank & Trust Company*

*Michigan School District Liquid Asset Fund (MILAF)*

*US Bank*

*PNC Bank (formerly National City Bank)*

Ayes: Campbell, Dennis, Medaugh, Muir, and Preisel. Nays: None. Motion carried unanimously.

President Muir appointed board members to serve on committees as follows:

<i>Athletics</i>	<i>Van Dyk (Ch), Medaugh, Campbell</i>
<i>Curr/School Improvement</i>	<i>Giglio (Ch), Preisel, Van Dyk</i>
<i>Budget/Finance</i>	<i>Medaugh (Ch), Giglio, Muir</i>
<i>Buildings/Grounds</i>	<i>Campbell (Ch), Dennis, Muir</i>
<i>Personnel/Policy</i>	<i>Preisel (Ch), Dennis, Muir</i>

**BOARD  
COMMITTEES  
ESTABLISHED**

Minutes from the June 28, 2010 meeting were approved as presented.

**APPROVAL OF  
MINUTES**

There were no members of the public wishing to be heard.

**PUBLIC PARTICIPATION**

Moved by Treasurer Medaugh and supported by Secretary Dennis to approve payment of General Fund, Athletic Fund, and Lunch Fund bills in the amount of \$518,129.22. Ayes: Campbell, Dennis, Medaugh, Muir, and Preisel. Nays: None. Motion carried unanimously.

**APPROVAL OF BILLS**

Moved by Treasurer Medaugh and supported by Secretary Dennis to authorize the President and/or the Superintendent of Schools to cancel a Board of Education meeting due to inclement weather or any other emergency. Ayes: Campbell, Dennis, Medaugh, Muir, and Preisel. Nays: None. Motion carried unanimously.

**AUTHORIZATION TO  
CANCEL MEETINGS**

Moved by Trustee Campbell and supported by Treasurer Medaugh to approve that board member compensation be established at \$30 per meeting, plus an additional \$150 annually for each of the board officers (President, Vice President, Secretary, Treasurer). Ayes: Campbell, Dennis, Medaugh, Muir, and Preisel. Nays: None. Motion carried unanimously.

**APPROVAL OF  
BOARD MEMBER  
COMPENSATION**

Moved by Secretary Dennis and supported by Trustee Preisel to authorize the Superintendent to contract with the law firms necessary to conduct the business of the District. Ayes: Campbell, Dennis, Medaugh, Muir, and Preisel. Nays: None. Motion carried unanimously.

**AUTHORIZATION TO  
CONTRACT LAW  
FIRMS**

Moved by Treasurer Medaugh and supported by Trustee Campbell to authorize the Superintendent to release students and accept students for the 2010-11 school year. Ayes: Campbell, Dennis, Medaugh, Muir, and Preisel. Nays: None. Motion carried unanimously.

**AUTHORIZE  
SUPERINTENDENT  
TO RELEASE AND  
ACCEPT STUDENTS**

Moved by Treasurer Medaugh and supported by Secretary Dennis to designate President Muir as MASB liaison. Ayes: Campbell, Dennis, Medaugh, Muir, and Preisel. Nays: None. Motion carried unanimously.

**MASB LIAISON  
APPOINTED**

Moved by Secretary Dennis and supported by Trustee Preisel to authorize the superintendent to pay routine bills that are due prior to the August meeting. Ayes: Campbell, Dennis, Medaugh, Muir, and Preisel. Nays: None. Motion carried unanimously.

**AUTHORIZATION  
FOR  
SUPERINTENDENT  
TO PAY BILLS**

Moved by Trustee Campbell and supported by Treasurer Medaugh to designate the Administrative Assistant to the Superintendent to implement the public notice requirement of the Open Meetings Act. Trustee Preisel suggested posting the meeting schedule on the district website. Ayes: Campbell, Dennis, Medaugh, Muir, and Preisel. Nays: None. Motion carried unanimously.

**DESIGNATION OF  
PERSON TO  
IMPLEMENT PUBLIC  
NOTICE OF  
MEETINGS**

Superintendent Richards asked board members to mark their calendars for a guest presentation by Katie Haycock from the Education Trust on August 31.

Moved by Trustee Campbell and supported by Treasurer Medaugh to adjourn. Ayes: Campbell, Dennis, Medaugh, Muir, and Preisel. Nays: None. Motion carried unanimously.

There being no further business, President Muir adjourned the meeting at 7:50 p.m.

**ADJOURNMENT**

Approved: \_\_\_\_\_ August 23, 2010 \_\_\_\_\_

Signed: \_\_\_\_\_  
Sharon Muir, President

Signed: \_\_\_\_\_  
Gregory Dennis, Secretary