Minutes
Organizational Board Meeting
Imlay City Board of Education

July 26, 2011

CALL TO ORDER

President Muir called the Organizational Board Meeting of the Imlay City Board of Education to order at 7:00 p.m. at the Educational Service Center.

ROLL CALL

Present: Daniel Campbell, Greg Dennis, Anne-Marie Giglio, Chris Medaugh, Sharon Muir, James Preisel, Doug Van Dyk

Absent: None

ADDITION OF ITEM TO AGENDA

Moved by Dan Campbell and supported by James Preisel to add an additional item to the agenda. Item is in regards to teaching staff layoffs. Ayes: Campbell, Dennis, Giglio, Medaugh, Muir, Preisel, Van Dyk. Nays: None. Motion carried unanimously.

APPOINTMENT OF TEMPORARY CHAIRMAN

Moved by Chris Medaugh and supported by James Preisel to appoint Superintendent Richards as the temporary chairman. Ayes: Campbell, Dennis, Giglio, Medaugh, Muir, Preisel, Van Dyk. Nays: None. Motion carried unanimously.

ELECTION OF PRESIDENT

Superintendent Richards opened nominations for President. Sharon Muir was nominated as President by Chris Medaugh. No other nominations were made. Nominations were closed. In a unanimous vote, Sharon Muir was elected President.

ELECTION OF VICE PRESIDENT

President Muir opened nominations for Vice President. Anne-Marie Giglio was nominated as Vice President by Chris Medaugh. No other nominations were made. Nominations were closed. In a unanimous vote, Anne-Marie Giglio was elected Vice President.

ELECTION OF TREASURER

President Muir opened nominations for Treasurer. Chris Medaugh was nominated as Treasurer by Greg Dennis and Greg Dennis was nominated by Dan Campbell. Nominations were closed. In a six to one vote, Greg Dennis was elected Treasurer.

ELECTION OF SECRETARY

President Muir opened nominations for Secretary. James Preisel was nominated as Secretary by Doug Van Dyk. No other nominations were made. Nominations were closed. In a unanimous vote, James Preisel was elected Secretary.

BYLAWS AND POLICIES ADOPTED

Moved by Treasurer Dennis and supported by Trustee Medaugh that the existing Bylaws and Policies of the Imlay City Board of Education be continued, as previously adopted, for the 2011-2012 school year. Ayes: Campbell, Dennis, Giglio, Medaugh, Muir, Preisel, Van Dyk. Nays: None. Motion carried unanimously.

APPROVAL OF MEETING SCHEDULE

Moved by Vice President Giglio and supported by Trustee Campbell that the regular meeting of the Imlay City Board of Education be held at 7:00 p.m. on the fourth Monday of each month, with the exceptions being the December 2011 and May 2012 meetings, which will be held on the third Monday of the month due to holidays. All meetings will be held at the Educational Service Center. Ayes: Campbell, Dennis, Giglio, Medaugh, Muir, Preisel, Van Dyk. Nays: None. Motion carried unanimously.

AUTHORIZE BOARD PRESIDENT TO APPOINT INDIVIDUALS TO COMMITTEES

Moved by Vice President Giglio and supported by Trustee Medaugh to authorize the President of the Board to appoint individual board members to any necessary committee or as representatives to various organizations. Ayes: Campbell, Dennis, Giglio, Medaugh, Muir, Preisel, Van Dyk. Nays: None. Motion carried unanimously.

DEPOSITORIES DESIGNATED AND SUPERINTENDENT AUTHORIZED TO CONDUCT BUSINESS

Moved by Trustee Medaugh and supported by Treasurer Dennis to designate the following banks, investment companies and depositories and authorize the superintendent to contract with these banks, investment companies and depositories necessary to conduct the business of the district.

Talmer Bank and Trust
Capac State Bank
Tri-County Bank
Lapeer County Bank & Trust Company
Michigan School District Liquid Asset Fund (MILAF)
US Bank
PNC Bank

Ayes: Campbell, Dennis, Giglio, Medaugh, Muir, Preisel, Van Dyk. Nays: None. Motion carried unanimously.

BOARD COMMITTEES ESTABLISHED

President Muir appointed board members to serve on committees as follows:

Athletics	*Van Dyk (Ch), Medaugh, Campbell*
Curr/School Improvement	*Giglio (Ch), Preisel, Van Dyk*
Budget/Finance	*Dennis (Ch), Giglio, Muir*
Buildings/Grounds	*Campbell (Ch), Dennis, Muir*
Personnel/Policy	*Preisel (Ch), Medaugh, Muir*

APPROVAL OF MINUTES

Minutes from the Budget Hearing, Regular Meeting and two Closed Session Meetings on June 27, 2011 and the Special Meeting on July 18, 2011were approved as presented.

PUBLIC PARTICIPATION

There were no members of the public wishing to be heard.

APPROVAL OF BILLS

Moved by Trustee Medaugh and supported by Vice President Giglio to approve payment of General Fund, Athletic Fund, and Lunch Fund bills in the amount of $1,361,880.88. Ayes: Campbell, Dennis, Giglio, Medaugh, Muir, Preisel, Van Dyk. Nays: None. Motion carried unanimously.

FINANCIAL REPORT

The financial report was accepted as presented by Director of Finance, Amy Swantek.

CURRICULUM UPDATE

Executive Director of Curriculum and Instruction, Eric Whitney, presented student ACT and MME test score information. He compared Imlay City High School and Venture High School scores to other districts in Lapeer County and throughout Michigan.

PRIVATIZATION OF CUSTODIAL SERVICES

Moved by Vice President Giglio and supported by Trustee Medaugh to adopt a resolution to privatize custodial services and contract with Hi Tec Building Services. After reviewing and analyzing the submitted bids, the district will save $196,908. Hi-Tec provided the lowest bid and currently cleans all but two of our buildings. Ayes: Campbell, Dennis, Giglio, Medaugh, Muir, Preisel, Van Dyk. Nays: None. Motion carried unanimously.

SEVERANCE PACKAGE FOR CUSTODIANS

Moved by Trustee Medaugh and supported by Secretary Preisel to approve a severance package for our six custodians to acknowledge their years of service and to help them in the short-term as they look for new employment. The package will include the following: (1) buy back half of their unused sick/personal business days at their daily rate; (2) pay them $150 for each year of service to the school district; and (3) extend their insurance coverage through September 30. Ayes: Campbell, Dennis, Giglio, Medaugh, Muir, Preisel, Van Dyk. Nays: None. Motion carried unanimously.

AUTHORIZATION TO CANCEL MEETINGS

Moved by Secretary Preisel and supported by Vice President Giglio to authorize the President and/or the Superintendent of Schools to cancel a Board of Education meeting due to inclement weather or any other emergency. Ayes: Campbell, Dennis, Giglio, Medaugh, Muir, Preisel, Van Dyk. Nays: None. Motion carried unanimously.

APPROVAL OF BOARD MEMBER COMPENSATION

Moved by Vice President Giglio and supported by Treasurer Dennis to approve that board member compensation be established at $30 per regular, special and committee meeting, plus an additional $150 annually for each of the board officers (President, Vice President, Secretary, Treasurer). Ayes: Campbell, Dennis, Giglio, Medaugh, Muir, Preisel, Van Dyk. Nays: None. Motion carried unanimously.

AUTHORIZATION TO CONTRACT LAW FIRMS

Moved by Trustee Medaugh and supported by Trustee Campbell to authorize the Superintendent to contract with the law firms necessary to conduct the business of the District. Ayes: Campbell, Dennis, Giglio, Medaugh, Muir, Preisel, Van Dyk. Nays: None. Motion carried unanimously.

AUTHORIZE SUPERINTENDENT TO RELEASE AND ACCEPT STUDENTS

Moved by Secretary Preisel and supported by Trustee Van Dyk to authorize the Superintendent to release students and accept students for the 2011-12 school year. Ayes: Campbell, Dennis, Giglio, Medaugh, Muir, Preisel, Van Dyk. Nays: None. Motion carried unanimously.

MASB LIAISON APPOINTED

Moved by Trustee Campbell and supported by Trustee Medaugh to designate President Muir as MASB liaison. Ayes: Campbell, Dennis, Giglio, Medaugh, Muir, Preisel, Van Dyk. Nays: None. Motion carried unanimously.

AUTHORIZATION FOR SUPERINTENDENT TO PAY BILLS

Moved by Treasurer Dennis and supported by Trustee Van Dyk to authorize the superintendent to pay routine bills that are due prior to the August meeting. Ayes: Campbell, Dennis, Giglio, Medaugh, Muir, Preisel, Van Dyk. Nays: None. Motion carried unanimously.

DESIGNATION OF PERSON TO IMPLEMENT PUBLIC NOTICE OF MEETINGS

Moved by Trustee Medaugh and supported by Vice President Giglio to designate the Administrative Assistant to the Superintendent to implement the public notice requirement of the Open Meetings Act. Ayes: Campbell, Dennis, Giglio, Medaugh, Muir, Preisel, Van Dyk. Nays: None. Motion carried unanimously.

POLICY REVISIONS

Moved by Trustee Campbell and supported by Secretary Preisel to approve the following policy updates:

- 0155 (Revised Bylaw) Committees
- 0167.1 (Revised Bylaw) Voting
- 1241 (Revised Policy) Non-Reemployment of the Superintendent
- 1420 (Revised Policy) School Administrator Evaluation
- 1613 (New Policy) Student Supervision and Welfare

- 3213 (Revised Policy) Student Supervision and Welfare
- 3215 (Revised Policy) Use of Tobacco by Professional Staff
- 3220 (Revised Policy) Professional Staff Evaluation
- 4213 (Revised Policy) Student Supervision and Welfare
- 4215 (Revised Policy) Use of Tobacco by Support Staff
- 5512 (Revised Policy) Use of Tobacco by Students
- 6520 (Revised Policy) Payroll Deductions
- 7434 (Revised Policy) Use of Tobacco on School Premises
- 7540 (Revised Policy) Computer Technology and Networks
- 7540.03 (Revised Policy) Student Network and Internet Acceptable Use and Safety
- 7540.04 (Revised Policy) Staff Network and Internet Acceptable Use and Safety
- 8470 (Revised Policy) Students-Sex Offender Registry; Criminal Convictions
- 8500 (Revised Policy) Food Services
- 8540 (Revised Policy) Vending Machines
- 9160 (Revised Policy) Public Attendance at School Events

Ayes: Campbell, Dennis, Giglio, Medaugh, Muir, Preisel, Van Dyk.
Nays: None. Motion carried unanimously.

BEST PRACTICES INCENTIVE RESOLUTION

Moved by Trustee Medaugh and supported by Trustee Campbell to approve the Best Practices Incentive Resolution to certify the district's compliance with the legislation enacted by the Governor that appropriates $100 per pupil for the 2011-12 school year to local school districts meeting the necessary criteria. Ayes: Campbell, Dennis, Giglio, Medaugh, Muir, Preisel, Van Dyk. Nays: None. Motion carried unanimously.

PAC NOMINATION

Moved by Vice President Giglio and supported by Trustee Van Dyk to approve the nomination made by Special Education Coordinator, Heather Lackey, to appoint Lorri Ruffrage to a three-year term as the Imlay City representative on the Parent Advisory Committee. Ayes: Campbell, Dennis, Giglio, Medaugh, Muir, Preisel, Van Dyk. Nays: None. Motion carried unanimously.

UNIVENT INTEGRATION

Moved by Trustee Medaugh and supported by Secretary Preisel to approve the Univent Integration and accept the proposal from Johnson Controls. Ayes: Campbell, Dennis, Giglio, Medaugh, Muir, Preisel, Van Dyk. Nays: None. Motion carried unanimously.

CLOSED SESSION

Moved by Treasurer Dennis and supported by Vice President Giglio to enter into closed session at 8:25 p.m. to discuss collective bargaining strategies with the Imlay City Federation of Teachers. Ayes: Campbell, Dennis, Giglio, Medaugh, Muir, Preisel, Van Dyk. Nays: None. Motion carried unanimously.

RETURN TO OPEN SESSION

The board returned to open session at 9:03 p.m.

RESOLUTION TO LAY OFF TEACHERS

Moved by Secretary Preisel and supported by Trustee Van Dyk to approve a resolution to lay off the following teachers immediately due to economic conditions and budgetary cutbacks: Jacquelyn Debbs, Susan McNary, and Kelsie Prevost. Ayes: Campbell, Dennis, Giglio, Medaugh, Muir, Preisel, Van Dyk. Nays: None. Motion carried unanimously.

SUMMER PROJECTS UPDATE

Superintendent Richards updated the board on the progress of various projects taking place this summer.

ADJOURNMENT

Moved by Trustee Campbell and supported by Trustee Medaugh to adjourn. Ayes: Campbell, Dennis, Giglio, Medaugh, Muir, Preisel, Van Dyk. Nays: None. Motion carried unanimously.

There being no further business, President Muir adjourned the meeting at 9:18 p.m.

Approved: *August 22, 2011*

Signed: Sharon Muir
Sharon Muir, President

Signed: James E Preisel
James Preisel, Secretary