

Minutes  
Regular Board Meeting  
**Imlay City Board of Education**

**September 26, 2011**

President Muir called the Regular Board Meeting of the Imlay City Board of Education to order at 7:00 p.m. at the Educational Service Center.

**CALL TO ORDER**

Present: Sharon Muir, Anne-Marie Giglio, James Preisel, Daniel Campbell, Doug Van Dyk

**ROLL CALL**

Absent: Gregory Dennis, Chris Medaugh

Minutes from the Regular Meeting and two Closed Session Meetings on August 22, 2011 were approved as presented.

**MINUTES APPROVED**

Jeff Sabolish from Lewis & Knopf presented findings and reviewed our 2010-11 financial audit.

**GUESTS AND  
INTRODUCTIONS**

Dr. Gary Richards, Superintendent, and Eric Whitney, Executive Director of Curriculum and Instruction, discussed the new Teacher Performance Evaluation System.

No members of the public wished to be heard.

**PUBLIC PARTICIPATION**

Moved by President Muir and supported by Vice President Giglio to approve payment of General Fund, Athletic Fund, and Lunch Fund bills in the amount of \$1,556,973.66. Ayes: Muir, Giglio, Preisel, Campbell, Van Dyk. Nays: None. Motion carried unanimously.

**APPROVAL OF BILLS**

The Financial Report was accepted as presented by Amy Swantek, Director of Business Services.

**FINANCIAL REPORT**

Eric Whitney discussed top to bottom ranking and cut scores on MEAP/MME tests. He also discussed mathematics curriculum.

**CURRICULUM UPDATE**

Moved by Vice President Giglio and supported by Secretary Preisel to approve the 2010-11 audit review. Ayes: Muir, Giglio, Preisel, Campbell, Van Dyk. Nays: None. Motion carried unanimously.

**APPROVAL OF 2010-11  
AUDIT**

Moved by Secretary Preisel and supported by Trustee Campbell to adopt the new Teacher Performance Evaluation System presented by Dr. Richards and Mr. Whitney. Ayes: Muir, Giglio, Preisel, Campbell, Van Dyk. Nays: None. Motion carried unanimously.

**APPROVAL OF NEW  
TEACHER  
PERFORMANCE  
EVALUATION SYSTEM**

Moved by Trustee Campbell and supported by Vice President Giglio to change Eric Whitney's title from Executive Director of Curriculum and Instruction to Assistant Superintendent of Curriculum and Instruction and to enter into a service consolidation agreement with Romeo Community Schools and share the services of an Assistant Superintendent of Curriculum and Instruction. Ayes: Muir, Giglio, Preisel, Campbell, Van Dyk. Nays: None. Motion carried unanimously.

**APPROVAL OF TITLE  
CHANGE & SHARED  
SERVICE OF ASST  
SUPERINTENDENT**

Policy 6800, System of Accounting, was presented for revision. This was a first reading and required no action. Action will be taken on this policy revision next month.

**POLICY REVISION  
FIRST READING**

Moved by Trustee Van Dyk and supported by Secretary Preisel to nominate Sharon Muir as the Michigan Association of School Boards (MASB) delegate, which enables her to offer motions and vote at the MASB Delegate Assembly on October 27 in Traverse City. Ayes: Muir, Giglio, Preisel, Campbell, Van Dyk. Nays: None. Motion carried unanimously.

**MASB DELEGATE  
APPROVAL**

Move by Secretary Preisel and supported by Trustee Van Dyk to nominate Anne-Marie Giglio as the alternate to attend the MASB Delegate Assembly. Ayes: Muir, Giglio, Preisel, Campbell, Van Dyk. Nays: None. Motion carried unanimously.

**MASB ALTERNATE  
DELEGATE APPROVAL**

President Muir reported that Deby Smith, Director of Operations, took Dr. Richards, Treasurer Dennis, and her on a district tour to see the progress of the summer projects. She stated that things look very good throughout the district.

**BUILDINGS & GROUNDS  
UPDATE**

Dr. Richards stated that Neola will be providing the district with templates to revise our current policy on teacher evaluations. He also reported that the transition from district custodians to outsourced custodians has been smooth. Hi Tec put a full-time manager in place in our district now that a full staff has been hired.

**ADMINISTRATIVE  
UPDATE**

Moved by Secretary Preisel and supported by Trustee Van Dyk to adjourn. Ayes: Muir, Giglio, Preisel, Campbell, Van Dyk. Nays: None. Motion carried unanimously.

**ADJOURNMENT**

There being no further business, President Muir adjourned the meeting at 9:08 p.m.

*Approved:* \_\_\_\_\_ *October 24, 2011*

*Signed:* \_\_\_\_\_  
*Sharon Muir, President*

*Signed:* \_\_\_\_\_  
*James Preisel, Secretary*